

**Effective Date:**  
**September 30, 2024**

**Subject: License Fees & Insurance Limits for Private Parking Lots Pursuant to CMC 413-9 and 413-35**

**License Fees (413-9)**

The license fee established for recovery of administrative costs of the program is as follows:

\$0.0127 per square foot of parking area in the Parking Lot or Parking garage. For licenses requested for less than one year, this amount will be multiplied by a fraction representing the number of days requested divided by 365.

**Insurance Limits (413-35)**

Every operator shall carry no less than the following minimum insurance:

1. Comprehensive general liability with a minimum of two million dollars each occurrence, combining single limit bodily injury and property damage, including contractual liability and personal injury, and naming the City of Cincinnati as an additional insured,
2. Comprehensive automobile liability insurance with a minimum of two million dollars each occurrence combined single limit bodily injury and property damage, including owned, non-owned, and hired auto coverage, and naming the City of Cincinnati as an additional insured.
3. Garagekeeper's legal liability insurance with a minimum of one million dollars including coverage for fire and explosion, theft of entire motor vehicle, riot, civil commotion, collision, malicious mischief, and vandalism, and naming the City of Cincinnati as an additional insured.